

MINUTES OF THE CANANDAIGUA CITY COUNCIL MEETING
TUESDAY, DECEMBER 19, 2017 7:00 P.M.
City Council Chambers
City Website: canandaiguanewyork.gov

Pledge of Allegiance:

Roll Call:

Members Present: Councilmember Ward 2 Anita Twitchell
Councilmember Ward 3 Karen White
Councilmember Ward 4 Cindy Wade
Councilmember-at-Large Robert O'Brien
Councilmember-at-Large James Terwilliger
Councilmember-at-Large David Whitcomb
Mayor Ellen Polimeni

Members Absent: Councilmember Ward 1 Nick Cutri (Family Emergency)
Councilmember-at-Large Matt Martin (Arrived at 7:04 PM)

Also Present: City Manager John Goodwin
City Clerk-Treasurer Nancy C. Abdallah
Assistant City Manager Rob Richardson
Corporation Counsel Carol S. Maue, Boylan Code

Review of Community Core Values: Councilmember-at-Large O'Brien read Community Core Values: As residents, city staff and appointed & elected officials of the City of Canandaigua, our decisions and actions will be guided by these core values: Responsive, Participatory Governance; Caring & Respect; Integrity; Heritage; Stewardship; and Continuous Improvement.

Approval of Minutes:

November 16, 2017 Moved: Councilmember-at-Large Terwilliger
Seconded: Councilmember-at-Large Whitcomb
Vote Result: Carried unanimously by voice vote (8-0)

Recognition of Guests: None

Committee Reports: None

Resolutions:

Resolution #2017-148:

Moved: Councilmember Ward 4 Wade
Seconded: Councilmember-at-Large Martin

A RESOLUTION AMENDING THE CAPITAL BUDGET

WHEREAS, the Capital Budget included \$75,000 to reconstruct the Coach Street and Bristol Street Parking Lots and via Resolution #2017-088 the budget was amended to add \$10,570 utilizing funds from a capital project that was underbudget bringing the budgeted cost to \$85,570; and

WHEREAS, the final cost to complete the parking lots totaled \$104,470, requiring an additional \$18,900 to pay invoices related to the project; and

WHEREAS, a previous budget amendment was not presented to City Council at the time as the Department of Public Works intended to utilize available funds in the General Fund; and

WHEREAS, City staff recommends appropriating \$18,900 from the Capital Reserve to fully fund the Coach Street and Bristol Street Parking Lots Project; and

NOW, THEREFORE, BE IT RESOLVED, that City Council hereby approves the amendment to the Capital Budget and authorizes the appropriation of \$18,900 from the Capital Reserve to fund the Coach Street and Bristol Street Parking Lots Project.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Councilmember Ward 2 Twitchell, Councilmember Ward 3 White, Councilmember Ward 4 Wade, Councilmember-at-Large Martin, Councilmember-at-Large O'Brien, Councilmember-at-Large Terwilliger, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: None

Resolution #2017-149:

Moved: Councilmember-at-Large Martin

Seconded: Councilmember-at-Large Whitcomb

A RESOLUTION AUTHORIZING CONSTRUCTION ADMINISTRATION FOR THE HURLEY BUILDING RENOVATION PROJECT

WHEREAS, the existing Hurley Building, which houses the Department of Public Works, has been found to be in need of substantial upgrades to address its building systems and space utilization; and

WHEREAS, the development of final engineering and architectural designs for this plan has been led by hbt Architects since the beginning of the project in 2015, and

WHEREAS, City Council awarded the construction contracts related to the Hurley Building Renovation Project at its December 7, 2017 meeting; and

WHEREAS, hbt Architects has submitted an acceptable proposal to provide the construction administration services for a fee not to exceed \$26,000; and

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby authorizes the City Manager to execute a contract with hbt architects, 2 Elton Street, Rochester, NY 14607 to provide the construction administration services for a fee not-to-exceed \$26,000.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Councilmember Ward 2 Twitchell, Councilmember Ward 3 White, Councilmember Ward 4 Wade, Councilmember-at-Large Martin, Councilmember-at-Large O'Brien, Councilmember-at-Large Terwilliger, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: None

Resolution #2017-150:

Moved: Councilmember-at-Large Whitcomb
Seconded: Council Member Ward 2 Twitchell

A RESOLUTION RECOGNIZING AND THANKING MATT MARTIN FOR HIS DEDICATED SERVICE TO THE CITY OF CANANDAIGUA

WHEREAS, since 2016, Matt Martin has served the City of Canandaigua with distinction as a member of City Council; and

WHEREAS, through his work on Council, Canandaigua has elevated its reputation as a community of choice, attracting greater numbers of investors, businesses, new residents and visitors; and

WHEREAS, as a member of the Environmental/Parks and Ordinance/Charter Review Committees, as well as the Charter Review Commission, Matt Martin successfully championed key initiatives to foster economic growth and improve the overall quality of life in the community; and

WHEREAS, consistently presented efforts and ideas for City Staff and City Council to explore; and

WHEREAS, in the course of these and other accomplishments, Matt Martin diligently collaborated with the full City Council to maintain the fiscal health of the City of Canandaigua; and

WHEREAS, elected office requires personal sacrifice, long hours and dedication, which is often unrecognized;

NOW, THEREFORE, BE IT RESOLVED, that the Canandaigua City Council, on behalf of the residents of the City, recognize and thank Matt Martin for his dedicated service to the City of Canandaigua.

Vote Result: Carried unanimously by voice vote (8-0)

Resolution #2017-151

Moved: Councilmember Ward 3 White
Seconded: Councilmember-at-Large Whitcomb

A RESOLUTION RECOGNIZING AND THANKING ANITA TWITCHELL FOR HER DEDICATED SERVICE TO THE CITY OF CANANDAIGUA

WHEREAS, since 2016, Anita Twitchell has served the City of Canandaigua with distinction as a member of City Council; and

WHEREAS, through her work on Council, Canandaigua has elevated its reputation as a community of choice, attracting greater numbers of investors, businesses, new residents and visitors; and

WHEREAS, as a member of the Environmental/Parks and Planning/Development Committees, Anita Twitchell successfully championed key initiatives to foster economic growth and improve the overall quality of life in the community; and

WHEREAS, in the course of these and other accomplishments, Anita Twitchell diligently collaborated with the full City Council to maintain the fiscal health of the City of Canandaigua; and

WHEREAS, elected office requires personal sacrifice, long hours and dedication, which is often unrecognized;

NOW, THEREFORE, BE IT RESOLVED, that the Canandaigua City Council, on behalf of the residents of the City, recognize and thank Anita Twitchell for her dedicated service to the City of Canandaigua.

Vote Result: Carried unanimously by voice vote (8-0)

Resolution #2017-152:

Moved: Councilmember-at-Large Terwilliger

Seconded: Councilmember-at-Large Whitcomb

A RESOLUTION RECOGNIZING AND THANKING CINDY WADE FOR HER DEDICATED SERVICE TO THE CITY OF CANANDAIGUA

WHEREAS, since 2010, Cindy Wade has served the City of Canandaigua with distinction as a member of City Council; and

WHEREAS, through her work on Council, Canandaigua has elevated its reputation as a community of choice, attracting greater numbers of investors, businesses, new residents and visitors; and

WHEREAS, as chair of the Planning/Development Committee, a member of the Finance/Budget Committee, and a member of Ordinance Committee (2010-2011), Cindy Wade successfully championed key initiatives to foster economic growth and improve the overall quality of life in the community; and

WHEREAS, Cindy Wade also ensured Council maintained a focus on Strategic Planning initiatives for the City of Canandaigua; and

WHEREAS, Cindy has been steadfast in her support of efforts to address Lakefront projects and issues; and

WHEREAS, in the course of these and other accomplishments, Cindy Wade diligently collaborated with the full City Council to maintain the fiscal health of the City of Canandaigua; and

WHEREAS, elected office requires personal sacrifice, long hours and dedication, which is often unrecognized;

NOW, THEREFORE, BE IT RESOLVED, that the Canandaigua City Council, on behalf of the residents of the City, recognize and thank Cindy Wade for her dedicated service to the City of Canandaigua.

Vote Result: Carried unanimously by voice vote (8-0)

Resolution #2017-153:

Moved: Council Member Ward 2 Twitchell

Seconded: Councilmember Ward 4 Wade

**A RESOLUTION ESTABLISHING THE 2018 WATER RATES
FOR SUBURBAN CUSTOMERS**

WHEREAS, the City Council has adopted the 2018 Operating Budget for the Water Fund; and

WHEREAS, the Water Fund Budget calls for an increase in the water rates in order to meet the financial requirements of the Water Fund in 2018; and

WHEREAS, the resolution setting the water rate for 2018 inadvertently did not include suburban customers;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Canandaigua that the water rates charged for suburban customers is \$4.58 per 1,000 gallons of water with a minimum quarterly charge of \$51.34, and that said rates shall be in effect for all water consumption billed on or after January 1, 2018.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Councilmember Ward 2 Twitchell, Councilmember Ward 3 White, Councilmember Ward 4 Wade, Councilmember-at-Large Martin, Councilmember-at-Large O'Brien, Councilmember-at-Large Terwilliger, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: None

Resolution #2017-154:

Moved: Councilmember-at-Large O'Brien

Seconded: Councilmember-at-Large Whitcomb

**A RESOLUTION AMENDING THE ARCHITECTURAL STANDARDS REGARDING
WINDOWS SIGNS DOWNTOWN**

WHEREAS, at its meeting held December 7, 2017, the Canandaigua City Council adopted Ordinance #2017-003, thereby regulating windows signs in the downtown C-2A zone district and requiring Architectural Review of such signs; and

WHEREAS, the City Planning Commission administers Architectural Review on behalf of the City Council, relying upon adopted Architectural Standards; and

NOW, THEREFORE, BE IT RESOLVED by the Canandaigua City Council that the Architectural Standards shall be amended by adding the following section relative to window signs in the downtown district.

7. Window Signs

- a) Window signs should fill less than 25% of any single window.
- b) Window signs should be open lettering, affixed to the interior window glass.
- c) Window signs should be located in the top 25% of the window or lower 25% of the window, keeping the center 50% open.

- d) Window signs, when displayed in addition to wall signs, should contain more detailed information about the business or service, and designed to be read by the pedestrian. Letters should be less than 6 inches high.
- e) Window signs should not be hand-written.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Councilmember Ward 2 Twitchell, Councilmember Ward 3 White, Councilmember Ward 4 Wade, Councilmember-at-Large Martin, Councilmember-at-Large O'Brien, Councilmember-at-Large Terwilliger, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: None

Manager's Report: No Report

Appointments:

Finger Lakes Television Advisory Board:

Councilmember-at-Large Terwilliger moved to appoint Ryan Wilmer to the Finger Lakes Television Advisory Board. Councilmember-at-Large Whitcomb seconded the motion.

Vote Result: Carried unanimously by voice vote (8-0)

Ontario County Planning Board:

Councilmember-at-Large Terwilliger moved to appoint Thomas Lyon and the City Representative on the Ontario County Planning Board. Councilmember-at-Large Whitcomb seconded the motion.

Vote Result: Carried unanimously by voice vote (8-0)

City Planning Commission:

Councilmember-at-Large Terwilliger moved to reappoint Anne Byer and Stan Taylor to another term and Guy Turchetti to a first term on the Planning Commission. Councilmember-at-Large Whitcomb seconded the motion.

Vote Result: Carried unanimously by voice vote (8-0)

Zoning Board of Appeals:

Councilmember-at-Large Terwilliger moved to reappoint James Hitchcock and Lloyd Peterson to another term and Carol Henshaw to a first term on the Zoning Board of Appeals. Councilmember-at-Large Whitcomb seconded the motion.

Discussion: Council Member Ward 2 Twitchell will not support these appointments because she felt a qualified candidate was overlooked for a position in the spirit of looking bi-partisan. Mayor Polimeni explained the Council process for selecting these individuals and Councilmember-at-Large Terwilliger stated that qualified candidates who did not get appointed will be looked at first for any future vacancies.

Vote Result: Carried by voice vote (7-1)

Miscellaneous: Round table comments by Councilmembers thanking outgoing Councilmembers and welcoming new Councilmembers.

Executive Session:

Councilmember Ward 4 Wade moved to close the regular meeting to go into Executive Session at 7:40 PM to discuss work history of individuals. Councilmember Ward 3 White seconded the motion.

Vote Result: Carried unanimously by voice vote (8-0)

Regular Session:

Councilmember-at-Large Whitcomb moved to close the executive session and return to the regular meeting at 8:07 PM. Councilmember-at-Large O'Brien seconded the motion.

Vote Result: Carried unanimously by voice vote (8-0).

Adjournment

Councilmember-at-Large Whitcomb moved to adjourn the regular session at 8:07 PM. Councilmember-at-Large O'Brien seconded the motion.

Vote Result: Carried unanimously by voice vote (8-0).

Nancy C. Abdallah, Clerk Treasurer
City of Canandaigua